

THE PARISH CHURCH OF ST MARY MAGDALENE PRUDHOE



ANNUAL REPORT 2021

Annual Reports and Accounts by the P.C.C., and their recommendation to the Annual General Meeting signed on behalf of the P.C.C.

Vicar: Rev Daniel Freyhan
Church Wardens: Viv Forster Mark Langston
Secretary: Alison Traill

ANNUAL GENERAL MEETINGS SUNDAY 1st May 2022, 11.30AM IN THE CHURCH HALL

Contents: Agendas for the Annual General Meetings
Minutes of last year's AGM
Parish Reports for 2021
Independently Examined Accounts
Legal and Administrative Information

***PLEASE REMEMBER TO BRING YOUR COPY OF THE
REPORT TO THE MEETING!!***

**ST MARY MAGDALENE
THE PARISH CHURCH OF
PRUDHOE**

MISSION STATEMENT

*A loving community in the centre of Prudhoe
with Jesus at the heart of all we do*

**To enjoy God's love and worship Him
To serve Him in and out of the Church
And to make His powerful, life changing love
known in this world.**

PRUDHOE PARISH OF ST MARY MAGDALENE

SUNDAY 1 May 2022, 11.30AM

OPENING PRAYERS

ANNUAL PARISH MEETING

AGENDA

1. Attendance & Apologies
2. Minutes of Last Meeting Annual Vestry Meeting
3. Election of Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1. Attendance & Apologies
2. Minutes of Last Meeting Annual General Meeting
3. Matters Arising From the Minutes
4. Approval of Annual Reports
5. Approval of Annual Financial Reports
6. Election of Deanery Synod Members
7. Election of Church Council Members
8. Appointment of Independent Examiner of the Accounts
9. Any Other Business

PRUDHOE PARISH OF ST MARY MAGDALENE

SUNDAY 9TH MAY 2021, 11.45 VIA ZOOM OR IN CHURCH

ANNUAL PAROCHIAL CHURCH MEETING

MINUTES

1. Attendance & Apologies

As above for Annual Vestry Meeting minutes.

2. Minutes of last Annual General Meeting held on 29.10.2020.

Available to read in the report. Approved and signed as true and accurate by Rev. Daniel Freyhan.

3. Matters Arising From the Minutes

No matters arising.

4. Approval of Annual Reports

Reports reviewed:

VICARS REPORT Dan started by giving thanks for all the things that have been achieved in the last year, and the people who made them happen, despite the lockdown as a result of the Coronavirus pandemic.

The Lent Retreat, organised by Chris Minton, Moira Elliott and Lynne Dean. Continued Stewardship.

The preaching of Lynne Dean whilst a reader at our Church.

The painting of the Church – with thanks to the Building Committee who arranged and oversaw this.

Our Tech Team, Thomas Pratt, Alex Metcalfe and Peter Cole who provide such a good quality service and enable the live streaming of our worship via Zoom and Facebook. Also to Mark Langston for his help in getting everything installed in Church, and to everyone who made a donation towards the costs.

The new Parish Hall kitchen – with thanks to John Gaut for his help and Christine Shortland for her help with the Funding application letters which we sent out to various bodies.

The daily Prayer Meetings – with thanks to Lynne Dean, Viv Forster and George Hepburn for setting these up and running them.

The daily opening of our Church – this required the help of a lot of people to arrange sanitising/cleaning, signage etc

Videos for Facebook –edited by Samantha Freyhan

Outdoor Carol Service at the Riverside - George Hepburn & Peter Metcalfe who acted as Stewards and John Robson who operated the sound system.

A special mention for Lynne Dean who has left us recently to start her curacy in the Parishes of Wylam & Ovingham. We send her our best wishes for the future.

And also for Christine Shortland who is leaving her role as Parish Administrator to return to full time employment with her job with HMRC. We also send her our best wishes for the future and thanks for her service to the Church.

CHURCH WARDEN REPORT Dan gave thanks to Clare Mould, Joan Russell and Mark Langston for all their hard work in this role.

Particular thanks were given to;

Tom and Sheila Hughes for their work in the Church grounds,
Peter Metcalfe for his work as a Steward at our Sunday morning service, allowing us to meet safely and within the COVID regulations'
Joan Russell & Lilian Maxwell for their efforts, polishing and taking care of the Parish Hall floor.

As she leaves her role as a Church Warden, Clare Mould reiterated what a remarkable job we did in 2020 during the COVID19 lockdown, keeping things going. She said the support of Dan and the whole Church had kept her going and she will still help out where she can.

STEWARDSHIP SECRETARY REPORT Dan thanked Emma Bain for the work she does for us and also those who count and bank our money. He promoted the method of payment by Standing Order as a way of paying, plus Gift Aid.

He encouraged everyone to review their current giving and consider whether this could be increased, or needs to be reduced. Also, asked that people consider Legacy Giving in their Will.

COFFEE MORNING REPORT Joan Russell is retiring from her role as Coffee Morning Co-Ordinator after many years. Dan thanked Joan Russell for her hard work and dedication and reminded the meeting of the importance of the Coffee Mornings as a fund raiser, and also an outreach to the Community. Michael Thirtle also gave a vote of thanks to Joan, on behalf of the Church members.

YOUNG CHURCH REPORT Dan thanked Ann Pratt and all the Young Church Team for their excellent work with the children. He knows that people who come to Church, and the children themselves, are keen for Young

Church to restart and he hopes this will be soon, with bigger numbers and masses of enthusiasm.

BUILDING COMMITTEE REPORT Dan thanked the members of the Buildings Committee for their work, and also John Gaut who has assisted them. If anyone is practically minded, the Committee do need more people.

CLEANING REPORT Dan thanked Joan Russell for co-ordinating the Cleaning Rota and the Cleaners – Clare Cooper will be taking over this role from Joan.

MIDWEEK SERVICES Dan thanked George Hepburn, Viv Forster and Lynne Dean who have led these services via Zoom. He felt it had been a great joy to have these during the difficulties of the last few months.

PARISH HALL SECRETARY'S REPORT Dan thanked Mary Kelly who had been in the role of Hall Secretary for several years before retiring last year. He also thanked Joan Russell who took on the role and has done a great job.

SAFEGUARDING REPORT Dan reminded the meeting of the importance of this work and that people should speak up if they see or hear anything they are uncomfortable with. People should speak to any of the contacts named each week on the Pew Sheet. Dan thanked Jayne Metcalfe for her work in this area.

TODDLER GROUP REPORT Dan thanked Sandra Pattinson for her years of dedication to this Group. She ran the Group for 12 years and has recently retired. Hayley Langston is taking over as the new Leader. Sandra thanked everyone who has helped with the Group over the years and wished Hayley Good luck.

MUSIC GROUP Dan made that point that we have live music at our Main service each Sunday, and we are very lucky! Not all Churches have been able to provide this during the past difficult year. He thanked the singers and the musicians for all their hard work particularly Samantha Freyhan, Karen Hudspith and Olive Wright who collectively choose our music and make sure it matches the service theme and Church season.

ELECTORAL ROLL Dan thanked Carol Reed for managing this in 2020, and indeed in the previous year 2019.

PCC SECRETARY'S REPORT Dan thanked Alison Trill for her work as PCC Secretary and said he was very grateful for her work and contribution to the PCC.

He reminded the meeting that the names of PCC members could be found in the Annual Report and, a picture of each is on the Notice Board at the back of Church.

DEANERY SYNOD There have only been a few meetings in the last year and unfortunately, the usual Annual Summary has not been received.

YOUTH GROUP Dan gave thanks to Samantha Freyhan and all the supporting group of volunteers who run this group. If anyone is interested in helping with this group, please speak to Dan.

5. Approval of Financial reports

Reports reviewed.

Richard Reed reported that although we may have expected an awful year financially, due to COVID 19, people have been extraordinarily generous and as a result, it hasn't been too bad. There were no questions raised on his report.

Thanks were given to Richard for doing an incredible job for us, and the meeting accepted the Financial Reports.

6. Election of Deanery Synod Members

John Mitchell is our current Deanery Synod representative and attend the meeting with Dan. It is a three year post and he does not need re-electing at this point.

There is one vacancy for which only one nomination was received – from John Cole. He was therefore elected as a Deanery Synod representative and as such, co-opted onto the PCC.

7. Election of Church Council Members

Ann Bolam and Jeff Rowell have come to the end of their terms on the PCC and our grateful thanks were given to both, for their work on the PCC and for our Church.

Only one nomination was received – from Kate Robinson. She was therefore elected to the PCC. One vacancy remains.

8. Appointment of Independent Examiner of the Accounts

Jason Bain was proposed by Margaret Gaut and seconded by Samantha Freyhan - appointed unanimously

9. Any Other Business

Dan thanked all those who had written Reports on behalf of our Church groups and Christine Shortland for putting them together in the Annual Report.

CLOSING PRAYER FROM DAN

Short PCC Meeting

(held immediately after the APCMs, for election of Officers only.)

Attendance: Rev Daniel Freyhan, Margaret Gaut, Kate Robinson, Liese Weatherspoon, Richard Reed, Viv Forster, Peter Cole, Christine Shortland

Apologies: Mark Langston

Elections:

Treasurer: Richard Reed

Proposed: Dan Freyhan, Seconded: Liese Weatherspoon

Secretary: Alison Traill

Proposed: Margaret Gaut, Seconded: Liese Weatherspoon

Lay Chair: Christine Shortland

Proposed: Liese Weatherspoon, Seconded: Margaret Gaut

Next meeting: Monday 24th May 2021, 7.30pm. via Zoom.
 Monday 5th July 2021, 7.30pm.

Finish 12.40.

VICAR'S ANNUAL REPORT 2021

Dear Friends,

Church is a community! Of course our focus is on God and on his Son Jesus Christ, but we are also called to look out for, care for, support, strengthen, encourage, protect and call out to people. Jesus was always prioritising the needs of people and giving his time to people, and we are called to the same on his behalf, both inside and outside our church community.

As I write this report, looking back on January-December 2021, it's hard to think back past some of the dramas of this year (2022) and most particularly the war in Ukraine: the need to pray for peace, send aid, and the information war which is raging alongside the physical conflict.

As we pray for and hear reports from those fleeing the conflict, we are once again (sadly) reminded by a huge international disaster, what it is that we value most: life, family, human relationships and freedom.

At the very start of 2021 we were able to have just two in-person services in church together before the third national lockdown. It was fantastic to be able to stream services from the church rather than the vicarage because the technology was in place, and there was much to be thankful for. Numbers watching were quite high on both Zoom and Facebook, and people were staying after the service for virtual coffee times. Inevitably though, there was a relational cost for us: once again we were getting used to not seeing people, and it was a challenge for us as a community. Even at the end of the year, moving into January 2022, my feeling was that the big need for us as a church was to see more of each other, to spend time together socially and in services, and to regain the sense of partnership and togetherness which we should have as members of Christ's church.

This verse keeps coming to mind, and is an important part of my prayers:

"Do not give up meeting together, as some people do, but encourage one another, especially now that the day of Jesus' return is drawing near" (Hebrews 10:25)

The longing of the writer is that people would meet together, and that by doing that, indeed as a result of doing so, they would be encouraged and prepared for the day that Jesus returns.

This need for strengthening relationships and community is *the* big challenge for us as a church (and I believe for many, if not all churches across the land) as we seek to regroup and re-establish after the lockdowns. In that context there have been many encouragements, and some struggles this year.

The LLF material and course has raised very deep and personal questions for discussion about identity, gender and sexuality. Those who have taken part haven't always agreed, and there have been times of tension and difference. We have also learnt to be better listeners to one another, and appreciated one another and listened supportively and appreciatively. We now wait for further discussions within the synods, but we have learnt more of the importance of listening to each other, and of keeping our eyes fixed together on Christ; it is doing this which keeps us walking side by side as we follow him together in our paths of faith.

The creation and use of the lockdown phone list, and the success of the lunch club and restarting of coffee mornings, have been just some of the many ways we have supported each other during the year.

Other notable highlights include

- We were able to hold in person services on Easter day including a wonderful outdoor service at the cemetery.
- We had a fantastic service of baptism and confirmation for a number of church families.
- Our outdoor Christmas carol service took place again with invitations now made more widely (after a small first effort last year) and a great turn out.
- The Christmas journey was able to take place in church with a large team and many school children.

We have also expanded the area for wheelchair users in church; appointed an environment champion and begun a number of new green initiatives; the parish hall has been used as a polling station; we've held a number of Saturday night worship nights; held remembrance Sunday's service in person again (although with reduced numbers inside the church); begun a lunch club at the parish hall; seen numbers at Little Treasures parent and toddler group grow; been able to support free counselling sessions through the town council's grant award scheme and many other things.

I'm hugely grateful to those who have volunteered to make these things possible, and to the Lord for how he has worked through them to be a blessing to us and the community around us. Even one small gathering requires a number of people to give their time and volunteer in various ways to make it happen. If you have helped out at all, even in small ways, thank you! The Lord sees your service and he is delighted with it and one day we will see him to hear his 'well done'.

It does remain a challenging at time to fill the rotas and sometimes it seems the burden of jobs can fall on the same people. The time post-lockdown has been described by someone in the national church as "the great resignation" as everyone decides that they don't want to come back to the jobs they previously had! It's a humorous description, but has a lot of truth to it. I believe it's important not to ask people to serve in ways they don't really want to, and it is right when people want to that they can step aside, so we thank and pray for those who have stepped forward,

and pray for more. Please don't assume that things just get done, and if you're able and interested to serve the church community in some way, please speak to myself, Viv or Mark to think about how you might best be able to serve.

This financial year for us as a church was difficult. Last year we had some additional help from government funding, due to having to close the hall and losing income accordingly. That same help didn't come this year, and following an additional appeal in November, we were able to pay our full parish share, but reserves dropped, and so we have set a lower target for our share for next year. This challenge presents two opportunities! The obvious one is that again I would like you to consider if you are able to give more to support the finances of the church? This is always a good question to ask; we should review our giving regularly as circumstances are always changing. But the financial pressures are also coming in such a way as to force us to consider whether we can be more environmentally friendly as we seek to be more frugal – for example as we look in to the possibility of installing solar panels at the church or hall.

It has been a great blessing to me to have Claire, our administrator, in post after a little gap since Christine left. Many of you will know her, and both see her in the hall and receive your weekly emails from her. She has been picking things up quickly and been a huge support to me personally with all the administrative pressure I come under. In the Summer we managed to decorate her office so that she has a nice work space of her own. There is still more work to do in the hall and we hope and expect that will happen this next year.

My prayer is that each and every one of us would grow closer to the Lord in faith in the year ahead, but also that we would feel loved and supported by our church family. I pray that we would genuinely be able to invite people to come along and meet with us, at a service or other event, with confidence that anyone who does come would find a loving welcome and have a great time with us. I pray too that the Lord would therefore grow His church, in both size and depth.

May the Lord guide us, strengthen us, and use us in the year ahead,

God bless, *Dan*

PCC SECRETARY REPORT 2021

Between May 2021 and March 2021, the Parochial Church Council met 9 times.

The members are: Rev Daniel Freyan, Richard Reed (Treasurer), Alison Traill (Secretary), Christine Shortland (Vice Chair), Viv Forster (Church Warden), Kate Robinson, Liese Weatherspoon, Mark Langston (Church Warden), Margaret Gaut and John Mitchell (Deanery Synod).

Kelly Anderson, George Hepburn and Peter Cole resigned during this period.

Jayne Metcalfe attended 1 meeting in her capacity as Parish Safeguarding Officer, to run through the Parish Dashboard and update on her role.

Julia Cooper attended 1 meeting in her capacity as our Environment Champion, sharing her proposed action plan and the work required to achieve the eco-church bronze award.

It has been a busy year with a mix of Zoom meetings and then moving to meeting in person again in September. We have discussed many topics related to the general running of the church and parish business and at times have had difficult decisions to make, in particular related to finances – the latest being what to do with our utilities bills in light of the upcoming fuel and energy crisis and arranging a reduced Parish Share for the year ahead.

Some examples of items discussed are:

- Considering solar panels for the church and hall roof
- Approval of new equipment (printer for Dan, microphones, music stands and mic stands)
- Acquiring a new cleaner and a parish administrator
- The progress and changes to our church services in response to covid and trying to follow the government guidelines and guidance from the Church of England
- Approval of repair work in the parish hall office and basement, repairing of broken drainpipes and windows and a new heating system for the church cottage

As a PCC we also worked through the Living In Love And Faith programme before it was rolled out to the congregation in January.

If you would like further information and if you have anything you would like to discuss, please speak to one of the PCC members.

Alison Traill, PCC Secretary.

STEWARDSHIP SECRETARY'S REPORT: 2021

During 2021 (2020) a total of 66 (68) members of our church gave regular contributions via bank transfer or using envelopes:

- A total of £35,905.57 (£32,912.10) during the year.
- 830 (744) individual transactions recorded.
- An average value of £43.26 (£44.24) per transaction.
- An average of £690.49 (£632.93) was donated each week.

Regular contributions coming into the church assist the treasurer's budget preparations and planning. If you are *not* contributing to the church by either of these methods and would like to do so, please come and speak to me in confidence at any time.

During 2021 there were 36 (56) one-off donations under Gift Aid to a total of £4,595 (£10,719.72).

During 2021, this church reclaimed the sum of £10,180.36 (£9,271.80) from Her Majesty's Revenue and Customs through the Gift Aid Scheme where members of the church have completed Gift Aid Declaration forms. If you give financially to the church and are a UK taxpayer, you can boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the church from the tax you pay at no extra cost to you: all you have to do is complete a simple form, available from me or the back of church.

Through the HMRC Gift Aid Small Donations Scheme (GASDS), charities can claim additional Gift Aid on cash donations for which Gift Aid Declarations have not been completed. If certain conditions are met charities can claim up to an additional £2,000 per tax year. The church was able to claim £828.52 (£2,000) during 2021. The causes of the material change were a reduction in the value of cash giving and the migration of some cash giving to bank transfer (GASDS cannot be claimed on bank transfers)

I would like to thank everyone who has contributed financially to our church throughout the year. Without your support, we would be unable to pay the bills, keep the church and hall in good repair and financially support the ministry of the church.

Thank you to everyone who gives their time to count the money, for completing the returns for our treasurer and banking the money after each count.

Emma Bain,
April 2022

CHURCH WARDEN'S REPORT 2021/22

Technology has played a big part in our communications this year, with Whatsapp proving to be very effective for communication between wardens and Dan. Until July most meetings were still on Zoom but as church returned to normal a whole host of volunteers were needed for jobs both in church on Sundays and cleaning, gardening and generally caring for things during the week. Volunteers were also needed in the hall for Little Treasures, coffee mornings, young church and lunch club. Many thanks to all who help with the above. We can always use more volunteers. The new kitchen is much appreciated.

Covid and the weather have had some impact this year. A number of people continue to access the Sunday service via Zoom and Facebook. Numbers in church are slowly increasing. The weather, particularly the storms in winter caused some minor damage including to the hall fence which should be repaired soon and the church roof which will need attention at some point but isn't urgent.

In the hall once the work to repair the roof and sort out the damp in the office is complete it is hoped that the meeting room will be transformed into a state of the art place to meet. New storage units are planned for the hall and Little Treasures will have a shed to keep outdoor toys in. Some minor repairs have been carried out in the church hall toilets. The fire extinguishers need an inspection soon.

Some pastoral work is being carried out, mainly by telephone and some visits. At Christmas 37 church family members received a small gift from the church and a card. Thank you to all who helped with this. It is hoped that a more co-ordinated approach will develop over the next year. Thank you to everyone for their support and to Dan for putting up with us.

Your church wardens, Mark and Viv

SAFEGUARDING REPORT 2021

Parish dashboard

The Diocese have introduced a parish dashboard. This is an online system that gives assurance to parishes that they are complying with statutory safeguarding requirements and Church of England policies, or else it explains what actions need to be taken. It covers Policies + Action plan, Safeguarding procedures, Safeguarding roles, Reviews and reports, Training, Church activities and Displayed information.

Its primary aim is to make life simpler of Parish Safeguarding Officers. It shows an overview of their parish at a glance, and this can be shared with their incumbent, churchwardens or other authorised users. Currently Jayne and Dan can update the dashboard, and all members of the PCC can view the dashboard.

Training

Most training has once again been completed online this year and is up to date.

The training requirements have changed for PCC members including Church wardens, from now on as well as completing safeguarding training they will also be required to complete Raising awareness of Domestic Abuse training. This training can be completed online and will need to be completed within 3 months of joining the PCC.

Thank you to everyone who took the time to complete their training in the last year. By having as many people as possible with safeguarding knowledge we help to ensure that our Church is a safe place for all to attend.

Safe Recruitment

If you wish to work with children or vulnerable adults you must complete an application form and a suitability disclosure, you must have a DBS check and we must have two references confirming your suitability for the role. You must also complete all necessary safeguarding training (this varies depending on the role you have applied for).

In the last year we have made some changes to how safe recruitment works in our parish.

Claire will now complete your DBS check with you. You can either email Claire to make an appointment and she can support you through the process or she can send you a link to complete the check at home. Claire will however still need to see your identification. Once you have received your DBS check Claire will then need sight of it before you start your role.

Jayne can provide you with all other paper work you will need; this can either be paper copies or emailed to you. Jayne will send you information so that you can complete all necessary training. Jayne will also request your references. **You are not able to start in a role until all these checks and training is complete. You will be notified by Jayne when you are able to start volunteering.**

Please note that this can be a slow process and we understand that it is frustrating when you are keen to start volunteering but we must ensure that the safe recruitment process is always followed.

Jayne Metcalfe

HALL SECRETARY'S REPORT 2021

I took over as hall secretary from Joan Russell last year and I would like to thank her for all her work looking after the hall bookings and for helping me take over this job. It has been lovely to see the hall so busy again, both with regular groups meeting weekly and people being able to host parties again. I am grateful we are able to support so many different groups within our community. The office was transformed last year into a bright and comfortable space and I am enjoying working in there. There is work still to be done on both the rear entrance and meeting room. It will be great to have them refurbished to the same standard as the office and kitchen and will mean that smaller groups can use the meeting room again. Although the meeting room is unusable for bookings at the moment we were able to use it for collecting donations for the Ukrainian refugees. We were overwhelmed by the response to our plea for donations and it was fantastic to see so many people giving up their time and working together to get the donations packed and sent to where they were needed. Thank you to everyone who has supported me in this role I really appreciate it.

Claire McKinnon

MORNING PRAYER REPORT 2021/22

Every Tuesday morning a small group gathers in church at 9a.m. To share traditional morning prayer. We always have 1 or 2 spare chairs for anyone who would like to join us in this special start to a week day. We use the C of E liturgy and readings set for the day in the Lectionary. This gives us the opportunity to read and understand bible passages better. The passages often reflect current world problems and troubles.

We end with a time of open prayer and are using prayers from the prayer board at the back of church. This gives us the opportunity to pray for, think about and feel closer to the situations and people identified by members of the congregation. We also pray for those on the prayer list on the pew sheet and often add personal prayers too.

A close friendship has developed within our small group and we are sensitive to each other's needs and well-being as well as having more awareness of situations affecting the wider church family and the world beyond. We leave with a sense of peace which carries us through the week even in these troubled times. Come and join us for bible centred prayer and fellowship. Compiled by those who attend Morning Prayer on Tuesday.

Viv Forster

ST MARY MAGDALENE YOUTH GROUP REPORT

During the last couple of years it has at times been a bit tricky to maintain our momentum with the Youth Group. Beginning in March 2020 and continuing through the rest of 2021, we had a mixture on online and in-person meetings (adjusting our plans in line with the frequently changing COVID regulations) and our numbers also fluctuated.

We spent a good chunk of time studying a book together called “God’s Big Picture”, which aims to draw an overview of the whole Bible and provide us with a framework within which we can understand any section of the Bible in relation to the whole. When meeting over Zoom, we experimented with playing games online - including doing an online ‘escape room’ together! What we actually missed most, was the time sat around the dinner table. (It’s a very precious time for catching up and building deeper relationships.)

A big thank you to June Chilton, Viv Forster and Rinke Vinkenoog, who share the load of session leading. Thanks also to the parents of these young people for waiting patiently for us to finish our pudding, prayers and discussions. They have such fabulous questions!

Samantha Freyhan
March 2022

YOUNG CHURCH REPORT 2021/22

It has been wonderful to meet more regularly at Young Church as the restrictions have been lifted. The number attending each session has remained stable at around 4-5. We have also been much less restricted in the way we run sessions and which activities we can do. We have enjoyed a broad range of activities including games, crafts, decorating biscuits (the icing and sprinkles were very popular!) and even a bit of singing accompanied by Arthur on the violin. He thinks he must have improved as the young people didn’t put their fingers in their ears this time!

We have started to use resources that are provided by the Diocese of Blackburn – they are very easy to use, have lots of good ideas and follow the lectionary. This means our sessions use the same readings as those in church and we cover a broad range of topics.

We are blessed to be part of a great team who plan the sessions each week as well as extra helpers who help the young people with the activities. We are very fortunate to have some new helpers start this year and look forward to the year ahead.

Ann Pratt On behalf of the Young Church team

LITTLE TREASURES PARENT AND TODDLER GROUP REPORT

What a year we have had so far!

This year toddlers has seen new members joining us each week after hearing about what a friendly and welcoming group we are.

As the leader of toddlers I have to say I am so proud of the group and how it is all going. It is amazing to see anywhere between 20-32 children most weeks now. Of course I could not run this group without my amazing helpers who work so hard each week to make every adult and child feel so at ease.

Due to the popularity of the group we have been very blessed to be able to buy lots of new toys and crafting material, and are also currently in the process of waiting for new indoor and outdoor storage to be built.

We will also be testing out running the group during all school holidays this year, as last year's six week break from toddlers affected the well-being of many of our children as they went back to feeling isolated.

So lots of exciting times ahead.

Make sure if you are ever in the Parish Hall that you have a look at all the work the children have put into their display.

If ever anyone would like to pop in and see exactly what we do we would love to welcome you. Also if anyone fancies helping us out any weeks, why not catch me for a chat to ask me any questions you may have.

Here's to many more amazing sessions.

Hayley Langston

COFFEE AND CHAT REPORT FOR 2021/22

Our coffee and chat mornings resumed in May 2021 after the long lockdown absence. At first we offered three sessions per week, Tuesday, Wednesday and Saturday. The Tuesday session was to accommodate the residents of Havendene who were unable to mix freely with others. By August 2021 they were allowed to mix again so our sessions reduced to Thursday and Saturday morning only. This took the pressure off the volunteers to run these sessions. We have small but highly effective group of volunteers but could always use more. They are highly valued and much appreciated and I am grateful for them all.

The numbers of people attending these mornings have increased since their resumption. The sessions provide an invaluable social network for loyal customers and friends. We provide a friendly welcome to all.

Saturday mornings have also included extra functions such as the WI Macmillan coffee morning, RSPCA Christmas and Easter Fairs, a Christmas craft fair and

various charity tables. More recently we welcomed (Jan and Feb2022) the Gardeners Association which was most successful as it increased footfall and sales! Joan has also been busy with her raffles and this adds another valuable dimension to the mornings.

We also welcome residents of Redbrick and their carers on a Thursday. It is always a pleasure to see them. Many thanks to John Gaut and Michael Thirtle for their help setting up the tables. I also need to thank Joan and John who collect Greggs food products every Wednesday evening whatever the weather. We receive regular donations of cakes which helps enormously and we are grateful for this.

We have collected a total of £3,925 from May 2021 to March 2022

Ann Bolam

LUNCHEON CLUB REPORT

The idea of a luncheon club was suggested on a sunny afternoon in Moira's garden last Summer. There were originally four members of the 'team' - George, Moira, Jayne and Ann. The concept was to provide a community lunch, available to all and at a reasonable price. Wednesday was chosen as it was a free afternoon in the parish hall. We collectively devised menus and advertised the sessions.

We have had to battle through covid amongst us but have always managed to get a nutritious, two course meal onto the table. Since Christmas and after some changes to the original 'cooks' we decided to make the meals fortnightly. Numbers now average 16 people per session and we charge £4 per meal. Soft drinks are provided at the beginning of each meal and this gives people to time to greet and chat to each other. Then the main course is served by one of the helpers and then the dessert. Finally teas or coffees are offered together with sweets which are always popular. The Christmas meal was a highlight, serving a turkey dinner with all the accompaniments plus Christmas pudding and brandy sauce. Christmas crackers and party hats all round.

We have had many helpers who have stepped in to help us including Viv F, Ann Mabire, Cazz L, Sandra P and Chris M. Michael T is an invaluable help too, so thank you everyone. Any volunteers to help would be welcomed with open arms!

We take into account dietary requirements, likes/dislikes as well as food allergies /food intolerances and strive to accommodate peoples' food specialities (Dennis and his brown sauce with everything).

These sessions are hugely enjoyable and the following comments have been made:

'The luncheon club was an excellent idea but no one could have imagined the high standard of cuisine'

'The ambiance of the get together is perfect, well recommended'

'A most enjoyable lunch especially the dessert'

'Service is exceptional'

'An absolute highlight in my life – much appreciated'

'If you don't come you don't know what you are missing – it's fab'

It is hard work to provide these lunches but the reward and feedback we have been given give us with incentive to carry on. Many thanks to all our guests too and also to Dan and Samantha who have joined us for some of the lunches.

Ann Bolam and Moira Elliot

CHURCH CLEANING REPORT 2021

Due to Covid the Cleaning rota for 2020/21 was much depleted and only operated while church services were ongoing.

Also due to the 2 year pandemic all our volunteers are getting older – some with medical and age related problems making our 2019 small group of 10 dedicated volunteer cleaners now reduced to 5- Viv, Sandra MacKinnon, Ann Mabire, Rosie Loan and Joan. Apologies if I have inadvertently missed anyone. There is a new cleaning rota at the back of church for names. It need only take 1 – 2 hours (depending on the chatter) at any time to suit you – avoiding any funerals and the 10am Thursday service. Anyone wanting more information please see Joan or Viv. A big Thank You to all the current cleaners and those over past years. We might even be able to resume the Big Summer Clean.

Joan Russell April 2022

ELECTORAL ROLL

The Electoral Roll has been completed and there are currently 89 registered on the roll. The number of registrations impacts directly on the permitted number of PCC members and Synod Representatives.

Carol Reed



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
St. Mary Magdalene Church Prudhoe, Parochial Church Council

**On accounts for the year
ended**

31 st December 2021	Charity no (if any)	N/A
--------------------------------	--------------------------------	-----

Set out on page

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed in Section B) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: J.N. Bain

Date: 14th April 2022

Name: Jason N. Bain

**Relevant professional
qualification(s) or body:**

BSc, MSc, MBCS

Section B

Disclosure

**Give here brief details of
any items that the
examiner wishes to
disclose.**

Approval of Annual Financial Reports: Treasurer Richard Reed presented the Annual Financial Reports to the meeting. He explained that in the Covid-19 year of lockdowns we should be thankful that we were able to end the year in a financial position similar to the start: With the increase in utility costs and our current contracts due for renewal next year, we need to be prepared for a significant cost in utilities of approximately £4000pa between the Church and Hall. As a result we are reviewing the charges for both Hall hire and weddings/funerals.

General Fund

- Within the General Fund, our receipts from collections (£42982) has decreased (by £7707) and our overall receipts have decreased (by £6133).
- The Gift Aid claimed, £11008 [£11271 in 2022], was a considerable effort again this year, for which Emma Bain is congratulated.
- Our expenditure has marginally increased (by £317) mainly due to the increased use in Utilities.
- The Parish Share contribution remained at £46800. The Diocese have been informed that we aim to pay £40000 in 2022 but in these uncertain times our ability to pay will be constantly reviewed.
- For the period that the Church was open for services cleaning within is still carried out by volunteers. The cleaning ladies should be congratulated on a job well done and the fact that without their help costs would significantly increase. However, the number of volunteers has decreased and without more assistance we may need engage in a cleaning contract.
- This year's Town Fair raised £710 although only £400 is shown in this year's account, the balance [£310] was paid in April 2022.
- As a result of all the above our Reserve has decreased by £3747 to £3583.

Parish Hall Fund

- The closure of the Hall hit rental income hard in 2020/2021. Although income has started to increase in 2022 it has not reached the pre-COVID levels [£6000]
- Expenditure has also increased but it too is not at pre-COVID levels [£5000]
- The Hall Reserve reduced from £4419 and now stands at £3854.

Parish Administrator Fund

- This fund is used to capture the costs related to the Administrator post. Expenditure is comparable with previous years but unfortunately income has reduced. The £3649 [£40068 in 2020], deficit in this fund is subsidised from the General Fund. From 2021 this Fund will be closed and costs will be captured within the General Fund.

Evangelism

- The Evangelism Fund has not been used this year.

Organ Fund

- The fund has increased from fees charged at funerals.

Youth and Choir Fund

- This fund's opening balance [£556] originated from the General Fund. Historically it has been funded from donations, the last of which (£1000) was in 2016.

Buildings Fund

- There has been no significant expenditure this year, therefore income exceeded expenditure by £5454 and increased the Reserve to £24678.
- Two of the major financial risks reported last year have been discussed further. It is the PCC's intention to increase the Building Fund Reserve in order to mitigate some of the risk in future years. The risks are:
 - Boiler replacement in the Church and Church Cottage. There have been minor issues diagnosed and repaired in both Church and Church Cottage over the past three financial years. The boilers will require replacement possibly within the next five years.
 - Church roof replacement. It was identified in the quinquennial review that the church roof will need to be replaced in the next ten years.

Mission Near/Mission Far

- Charitable donations or the Tithe, collected in 2020, amounting to £4888, was distributed to supported charities in 2021. The PCC have agreed to support Charities on a rolling four-year basis; the final year for each Charity is shown below:

○ Tear Fund	£1125	2021
○ BETEL	£1125	2022
○ P.C.D.C	£1125	2023
○ Spirit of Africa	£1125	2024
- The Tithe in 2021 was £4294 and will be distributed in 2022. The Tithe is 10% of the of the collection's income.

Leeway Fund

This fund continues to provide a significant buffer in the event of exceptional capital expenditure. The fund originated from the sale of the Curate's accommodation and is held and invested by the Diocese.

Following lengthy discussions in Feb/Mar 20 it has been agreed that this fund is Designated and not Restricted as reported in the past. For that reason, a transaction has been made to move the fund between designations

***Unrestricted** funds are spent or applied at the discretion of the trustees to further any of the charity's purposes. Unrestricted funds can be used to supplement expenditure made from restricted funds. For example, a restricted grant may have provided part of the funding needed for a specific project. In this case unrestricted funds may be used to meet any funding shortfall for that project.*

Restricted funds

*Funds held on specific trusts under charity law are classed as **restricted** funds. The specific trusts may be declared by the donor when making the gift or may result from the terms of an appeal for funds. The specific trusts establish the purpose for which a charity can lawfully use the restricted funds. It is possible that a charity may have several individual restricted funds, each for a particular purpose of the charity.*

St Mary Magdalene Church PCC
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Incoming resources</i>					
Incoming resources from generated funds	2,938	—	—	2,938	1,268
Voluntary income	42,982	4,463	—	47,445	85,696
Activities for generating funds	6,977	6,750	—	13,727	13,899
Investment income	6,819	—	—	6,819	3,798
Incoming resources from charitable activities	1,474	—	—	1,474	30
Other incoming resources	11,008	—	—	11,008	11,271
Total income	72,201	11,213	—	83,414	115,965
<i>Resources used</i>					
Cost of generating funds					
Cost of generating voluntary income	71	—	—	71	52
Charitable activities	66,170	7,310	—	73,481	117,029
Governance costs	29	—	—	29	—
Other resources used	—	390	—	390	—
Total expenditure	66,272	7,701	—	73,973	117,082
Net income / (expenditure) resources before transfer	5,929	3,511	—	9,440	(1,116)
<i>Transfers</i>					
Gross transfers between funds - in	4,353	3,699	—	8,053	14,051
Gross transfers between funds - out	(7,993)	(59)	—	(8,053)	(14,051)
<i>Other recognised gains / losses</i>					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	2,288	7,152	—	9,440	(1,116)
<i>Reconciliation of funds</i>					
Total funds brought forward	65,156	22,192	—	87,348	88,464
Total funds carried forward	67,444	29,344	—	96,788	87,348

There may be minor discrepancies in the totals if the pence are not being shown

St Mary Magdalene Church PCC

Balance Sheet detailed

	As at 31/12/2021	As at 31/12/2020
Current assets		
3010: Barclays Community Account	4,314.71	5,410.50
3020: Barclays Business Premium Account	19,727.58	16,226.63
3030: Virgin Money current account	157.03	823.52
3040: Leeway account	55,324.07	48,517.33
3050: Admin float	50.00	50.00
3060: Coffee mornings cashbox float	1.21	1.21
3070: CCLA - CBF Church of England Deposit Fun	18,793.33	18,783.55
3100: Hardship Fund	90.00	—
Z05: Accounts Receivable	—	—
Total Current assets	98,457.93	89,812.74
Liabilities		
6699: Agency collections	1,669.00	2,464.66
Z04: Accounts Payable	—	—
Total Liabilities	1,669.00	2,464.66
Net Asset surplus (deficit)	96,788.93	87,348.08
Reserves		
Excess / (deficit) to date	9,440.85	(1,116.76)
Z01: Starting balances	87,348.08	88,464.84
Total Reserves	96,788.93	87,348.08

Represented by Funds		
Unrestricted	3,583.14	7,330.30
Designated	63,861.53	57,825.75
Restricted	29,344.26	22,192.03
Endowment	—	—
Total	96,788.93	87,348.08

St Mary Magdalene Church PCC
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

<i>Note</i>	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
Coffee mornings		2,888	1,268
Magazine advertising fees		50	—
		<u>2,938</u>	<u>1,268</u>
<i>Total Incoming resources from generated funds</i>			
Voluntary income			
Planned giving		28,162	25,172
Collections and other giving		12,158	17,039
Collections - funerals		1,004	1,109
Other voluntary income and donations		1,656	7,369
		<u>42,982</u>	<u>50,689</u>
<i>Total Voluntary income</i>			
Activities for generating funds			
Fees		3,727	3,878
Fayre		400	—
		<u>4,128</u>	<u>3,878</u>
<i>Total Activities for generating funds</i>			
Investment income			
Bank interest and dividends		13	95
		<u>13</u>	<u>95</u>
<i>Total Investment income</i>			
Other incoming resources			
Income tax recovered		11,008	11,271
		<u>11,008</u>	<u>11,271</u>
<i>Total Other incoming resources</i>			
Total receipts		61,070	67,203
Payments			
Cost of generating funds			
<i>Cost of generating voluntary income</i>			
Coffee mornings		56	—
Other fund raising costs		14	52
		<u>71</u>	<u>52</u>
<i>Total Cost of generating voluntary income</i>			
Charitable activities			
Diocesan Parish share		46,800	46,800
Church running expenses		314	349
Printing & Stationery		596	560
General Admin costs		107	131
Insurance		2,210	2,148
Utilities		2,309	1,865
Clergy expenses		66	239
Vicarage		3,596	3,784
Cost of services		712	611
Visiting Clergy		11	—
Buildings maintenance		58	—
Junior church		—	20
		<u>56,782</u>	<u>56,513</u>
<i>Total Charitable activities</i>			
Governance costs			
PCC expenses		29	—
		<u>29</u>	<u>—</u>
<i>Total Governance costs</i>			

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Total payments		56,883	56,565
Excess of Incoming resources over Resources used		4,187	10,638
Transfers to/(from)		(7,934)	(8,863)
Brought forward balance		7,330	5,555
Total carried forward balance		3,583	7,330

Hall - Parish Hall fund (Designated) Fund

Receipts

Incoming resources from generated funds

Activities for generating funds

Hall - Rent

2,849

3,122

Total Activities for generating funds

2,849

3,122

Incoming resources from charitable activities

Hall - Donations

1,474

—

Total Incoming resources from charitable activities

1,474

—

Total receipts

4,323

3,122

Payments

Charitable activities

Buildings maintenance

214

88

Hall - Caretaker/Cleaning

669

1,073

Hall - Cleaning materials

235

334

Hall - Insurance

992

965

Hall - Repairs

854

—

Hall - Utilities

1,441

894

Hall - Admin

479

24

Total Charitable activities

4,888

3,381

Total payments

4,888

3,381

Excess of Incoming resources over Resources used

(564)

(258)

Transfers to/(from)

—

(5,000)

Brought forward balance

4,419

9,678

Total carried forward balance

3,854

4,419

Admin - Parish administrator fund (Restricted) Fund

Receipts

Incoming resources from generated funds

Activities for generating funds

Fees

360

639

Total Activities for generating funds

360

639

Incoming resources from charitable activities

P Admin - Fees & Donations

—

30

Total Incoming resources from charitable activities

—

30

Total receipts

360

669

Payments

Charitable activities

Printing & Stationery

470

537

Admin - Administrator

3,538

4,199

Total Charitable activities

4,009

4,737

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Total payments		4,009	4,737
Excess of Incoming resources over Resources used		(3,649)	(4,068)
Transfers to/(from)		3,699	4,068
Total carried forward balance		50	—

Events - Special events and activities fund (Restricted) Fund

Transfers to/(from)	—	(55)
Brought forward balance	—	55
Total carried forward balance	—	—

Evangelism - Evangelism fund (Restricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Collections and other giving

— 160

Other voluntary income and donations

— 487

Total Voluntary income — 647

Total receipts

— 647

Payments

Charitable activities

Cost of services

— 250

Junior church

— 661

Total Charitable activities — 912

Total payments

— 912

Excess of Incoming resources over Resources used

— (264)

Brought forward balance

946 1,210

Total carried forward balance

946 946

Organ - Organ and music fund (Restricted) Fund

Receipts

Incoming resources from generated funds

Activities for generating funds

Fees

240 260

Total Activities for generating funds 240 260

Total receipts

240 260

Excess of Incoming resources over Resources used

240 260

Brought forward balance

358 98

Total carried forward balance

598 358

There may be minor discrepancies in the totals if the pence are not being shown

Youth - Youth fund (Restricted) Fund**Payments**

Charitable activities

Choir - materials	(15)	—
Choir - other costs	110	107
Junior church	224	127

<i>Total Charitable activities</i>	319	234
------------------------------------	-----	-----

Total payments

319	234
------------	------------

Excess of Incoming resources over Resources used	(319)	(234)
--	-------	-------

Brought forward balance	875	1,109
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Total carried forward balance

556	875
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Sanctuary - Sanctuary fund (Restricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Collections and other giving	59	76
------------------------------	----	----

<i>Total Voluntary income</i>	59	76
-------------------------------	----	----

Total receipts

59	76
-----------	-----------

Payments

Charitable activities

Cost of services	—	38
------------------	---	----

<i>Total Charitable activities</i>	—	38
------------------------------------	---	----

Total payments

—	38
----------	-----------

Excess of Incoming resources over Resources used	59	38
--	----	----

Transfers to/(from)	(59)	(38)
---------------------	------	------

Building - Building fund (Restricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Planned giving	1,800	1,800
----------------	-------	-------

Collections and other giving	40	2,000
------------------------------	----	-------

Other voluntary income and donations	320	29,722
--------------------------------------	-----	--------

<i>Total Voluntary income</i>	2,160	33,522
-------------------------------	-------	--------

Activities for generating funds

Fees	150	—
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Cottage - Rent	6,000	6,000
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<i>Total Activities for generating funds</i>	6,150	6,000
--	-------	-------

Total receipts

8,310	39,522
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Payments

Charitable activities

Insurance	108	214
-----------	-----	-----

Utilities	—	5
-----------	---	---

Buildings maintenance	2,747	44,404
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<i>Total Charitable activities</i>	2,855	44,623
------------------------------------	-------	--------

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Total payments		2,855	44,623
Excess of Incoming resources over Resources used		5,454	(5,101)
Transfers to/(from)		—	5,000
Brought forward balance		19,223	19,324
Total carried forward balance		24,678	19,223

Misn - Mission Near/Mission Far (Designated) Fund

Payments

Charitable activities			
Charitable Donations - 'Tithe'		4,500	4,509
<i>Total Charitable activities</i>		<i>4,500</i>	<i>4,509</i>
Total payments		4,500	4,509
Excess of Incoming resources over Resources used		(4,500)	(4,509)
Transfers to/(from)		4,294	4,888
Brought forward balance		4,888	4,509
Total carried forward balance		4,682	4,888

Misn - Mission Near/Mission Far (Restricted) Fund

Receipts

Incoming resources from generated funds			
<i>Voluntary income</i>			
Planned giving		660	660
Collections and other giving		120	—
Other voluntary income and donations		—	100
<i>Total Voluntary income</i>		<i>780</i>	<i>760</i>
Total receipts		780	760
Payments			
Charitable activities			
Charitable Donations - 'Tithe'		—	1,990
<i>Total Charitable activities</i>		<i>—</i>	<i>1,990</i>
Total payments		—	1,990
Excess of Incoming resources over Resources used		780	(1,230)
Brought forward balance		789	2,020
Total carried forward balance		1,569	789

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Hardship - Hardship Fund (Restricted) Fund			
Payments			
Charitable activities			
Payments from Hardship Fund		—	90
	<i>Total Charitable activities</i>	—	90
Total payments		—	90
		—	(90)
Excess of Incoming resources over Resources used		—	(90)
Brought forward balance		—	90
Total carried forward balance		—	—
Leeway - Leeway fund (Designated) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Bank interest and dividends		6,806	3,703
	<i>Total Investment income</i>	6,806	3,703
Total receipts		6,806	3,703
		6,806	3,703
Excess of Incoming resources over Resources used		6,806	3,703
Brought forward balance		48,517	44,813
Total carried forward balance		55,324	48,517
Leeway - Leeway fund (Restricted) Fund			
		—	—
Brought forward balance		—	—
Total carried forward balance		—	—
Little - Little Treasures (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Collections and other giving		1,219	—
Other voluntary income and donations		244	—
	<i>Total Voluntary income</i>	1,464	—
Total receipts		1,464	—
Payments			
Charitable activities			
General Admin costs		126	—
	<i>Total Charitable activities</i>	126	—
Other resources used			
Little Treasures expenditure		390	—
	<i>Total Other resources used</i>	390	—
Total payments		517	—

There may be minor discrepancies in the totals if the pence are not being shown

<i>Note</i>	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
		946	—
		—	—
Total carried forward balance		946	—
 Jubilee - Jubilee fund (Restricted) Fund			
		—	—
Total carried forward balance		—	—

There may be minor discrepancies in the totals if the pence are not being shown

LEGAL AND ADMINISTRATIVE INFORMATION

Name: The Parochial Church Council of The Parish of St Mary Magdalene, Prudhoe.

Governing Documents:

Parochial Church Councils (Powers) Measure, 1956

Church Representation Rules, 2020

The PCC is a charity exempt from registration with the Charity Commissioners.

Location of Church: Kepwell Bank Top, Prudhoe

Correspondence Address: The Vicarage, 5, Kepwell Court, Prudhoe, NE42 5PE.

Names of those on the PCC:

Rev Daniel Freyhan	Vicar
Viv Forster	Churchwarden
Mark Langston	Churchwarden
Christine Shortland	Vice-Chairman
Alison Traill	Secretary
Richard Reed	Treasurer
John Mitchell	Deanery Synod Rep.
Margaret Gaut	
Liese Weatherspoon	
Kate Robinson	

NB.

1] Clergy are ex-officio members of the PCC

2] Churchwardens are ex-officio members of the PCC, having been elected at the Annual Vestry meeting

3] Deanery Synod Representatives are elected for 3 years and are thereby on the PCC (but only have one vote even if they are also ex-officio members of it!)

4] PCC Members are elected at the Annual Meeting and serve for 3 years

Office Holders:

Chairman The Vicar

Vice-Chairman Ann Bolam

Treasurer Richard Reed

Secretary Alison Traill

Electoral Roll Officer Carol Reed

Safeguarding Officer: Jayne Metcalfe

Bankers: Barclays Bank plc

Independent Examiner: Jason Bain

Quinquennial Architect: Ian Ness, Architect, 26 Grosvenor Place, Newcastle upon Tyne. NE2 2RE

THE AIMS OF THE PCC

The PCC (Powers) Measure 1956 states the PCC 'is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'.

THE ORGANISATION OF THE PCC

The affairs of the PCC were carried out by the Council as a whole. The reports of the activities outline what has been done.

The PCC has the following sub-committees:

a] Standing Committee. Membership: The Vicar, Vice-Chairman, Churchwardens, Secretary, Treasurer. The role of Standing Committee is to advise on matters of urgency that arise between normal PCC meetings and any other matters delegated to it by the PCC.

b] Buildings Committee. Membership: The Vicar, Mark Langston. The role of the Buildings Committee is to [1] be responsible for overseeing the maintenance of all Church property, being the Church, Church Hall, Church Cottage, Churchyard and [2] all health and safety matters. The work of this Committee has been as a Working Group, see below.

c] Other Committees / groups: Other committees are formed as needed.

STATEMENT ON FINANCE & RESERVES POLICY

St Mary Magdalene's PCC budgets each year to cover main items of expenditure from its regular income. The members of the congregation are encouraged to review their personal giving each year. Those coming to special services and Occasional Offices are encouraged to use Gift Aid envelopes. Special items of expenditure are often 'fund raised' for, with resources coming from a wide range of sources.

The PCC, as part of reviewing its Finance and Reserves Policy, noted that the Charity Commission recommends that we hold 3-6 month's running costs in reserve, and we are looking to build up to that amount again. This is not felt to be excessive in view of the amount of buildings we have to maintain and also in view of the fact that our income is entirely dependent on voluntary donations and support which may fluctuate from year to year. The PCC has agreed that the Leaway Fund should be used for major significant capital items of repair / replacement. The Building Fund should be used for major items of repair and maintenance on the Church, the Hall or the Cottage.

STATEMENT ON RISK MANAGEMENT

The PCC has policies in place on Health & Safety and Safeguarding. Buildings and Health & Safety are a responsibility of the Churchwardens and of the Buildings Committee. Safe guarding is the responsibility of the Vicar, Safeguarding Officer and the PCC as Trustees. These are regularly reviewed on paper and in their implementation. The aim of this is first of all, to ensure the safety and well-being of people who use our Church and its facilities and who participate in its activities. And secondly, to minimise the risk that PCC takes in undertaking its work.